

JOB DESCRIPTION

DumontJanks seeks a senior campus planner or architect to join our collaborative team. We are an award-winning interdisciplinary planning and design firm with a national reputation in higher education. Our work crosses the gamut from strategic and academic planning, to financial planning, campus master planning, and landscape architecture design and built work. Current and recent clients include: Auburn University, Brown University, the Executive Office of Education and the twenty-nine public higher education institutions in the Commonwealth of Massachusetts, Georgetown University, Michigan State University, the University of Florida, and the University of Virginia. We are also fortunate to work with many great community colleges and state universities. The ideal candidate will be team-oriented with an analytic mindset, excellent technical and communication skills, project management experience, an interest in big ideas, and a commitment to creating culturally-relevant projects that drive change within complex institutions

Responsibilities

- Generate ideas to solve hard problems
- Work collaboratively as part of an interdisciplinary team
- Manage projects, interacting both with our clients and our internal teams
- Analyze various datasets, including university space, scheduling, and financial data
- Prepare presentations that help stakeholders understand issues and potential solutions
- Present ideas and materials to various stakeholder groups, including students, faculty, senior leadership, and board members
- Write persuasively and clearly about project issues, big ideas, and strategic thinking
- Lead marketing efforts

Qualifications

- A minimum of a Bachelors degree with a preference for a postgraduate degree (we are agnostic as to the discipline)
- Experience working either within a higher education institution or with higher education clients
- Demonstrated proficiency integrating academic, financial, and physical planning, preferably with experience on campus master plans
- Project management or similar leadership experience
- Team player with flexibility and resourcefulness, who thrives in a collaborative environment
- Strong analytical skills with proficiency in relevant software (Excel is a minimum)
- Strong communication, collaboration, and organizational skills
- Strong design sensitivity
- Capacity for project-related travel

To apply, please submit a letter of interest and your resume to jobs@dumontjanks.com.

JOB LOCATION

Boston, Massachusetts, USA

POSITION TYPE

Full Time